

Item 5.1 Outstanding Actions

Governance, Risk and Best Value Committee

1 August 2017

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
1	19/10/2015	Committee Report Process	To investigate technology offered by the new IT provider with a view to improving report format and reducing officer workload. To request a progress report back to Committee in one year.	Chief Executive	TBC		The project has been delayed due to other connected ICT projects being re-planned. A meeting has been scheduled with ICT and CGI to agree an expected completion date and discuss the practicalities of e-voting with the current technology.

2	21/04/2016	Internal Audit – Audit and Risk Service: Delivery Model Update	To ask that an update report on the internal audit function be provided to the Governance, Risk and Best Value Committee a year after implementation.	Executive Director of Resources	April 2018		Verbal update on appointments provided at February meeting and update on new service model will be provided after one year – April 2018
3	23/06/16	Recent Developments in Gaelic Education Provision in Edinburgh	<ol style="list-style-type: none"> 1) To request a report to the Education, Children and Families Committee then to the Governance, Risk and Best Value Committee on the Council's current policy for GME access to secondary schools, the corresponding Government policy and an assessment on whether this was being met. 2) To request that the current policy for GME access to secondary schools was published on the Council website and to 	Acting Executive Director of Children and Families	TBC		The Education, Children and Families Committee considered a report: <i>Schools and Lifelong Learning Estate Update</i> on 7 March 2017. The report confirms the future asset requirements for GME and appropriate admissions/place ment policy will be considered as part of a Strategic

			<p>review the appropriateness of the distance from school criteria for GME admissions to secondary school. A work-plan of how this would be achieved, including actions in place to avoid any future legal challenge, should be in place by November 2016.</p>				<p>Review, the outputs of which will be reported back to Committee.</p> <p>A context report on the catchment review process which includes access to GME would be considered at the Education, Children and Families Committee in August 2017 and information reported back to GRBV members</p>
4	26/09/16	Corporate Leadership Team Risk Update	<p>To request that progress reports on the additional precautionary surveys currently being undertaken in buildings sharing similar design features to those of the PPP1 schools, would be referred to the Governance, Risk and Best Value</p>	Acting Executive Director of Resources	September 2017		<p>The City of Edinburgh Council will receive an update in Summer 2017; it is suggested consideration of this report was delayed to</p>

			Committee for scrutiny.				accommodate this.
5	24/10/16	The City of Edinburgh Council – 2015/16 Annual Audit Report to members and the Controller of Audit	To request a briefing note to members of the Governance, Risk and Best Value Committee and the Finance and Resources Committee in January 2017 on the changes to funding arrangements from the updated Local Government Accounting Code including specific information on Highways Network Assets.	Acting Executive Director of Resources	March 2018		The implementation date for the 2017/18 accounts was postponed by CIPFA to the end of the financial year, the expected completion date was updated to March 2018 Following an assessment of the volume of work the changes entail and the benefits derived, CIPFA have decided not to proceed with these changes unless there is a material change of circumstances in the future. Recommended for closure –

							briefing note sent to members 15/11/2016
6	24/10/16	Home Care and Re-ablement Service Contact Time	To request an update report 6 months after the implementation of the new ICT system for shift allocation.	Chief Officer, Edinburgh Health and Social Care Partnership	Date TBC		
7	22/12/2016	Internal Audit Quarterly Update Report: 1 July 2016 – 30 September 2016	To request an update report on the recommendation for Edinburgh Buildings Services by November 2017.	Executive Director of Place	November 2017		
8	22/12/2016	Resources Team Risk Update	To circulate information to members of the Governance, Risk and Best Value Committee on employee surveys.	Executive Director of Resources	August 2017		A detailed report on employee engagement in August would be in line with timeline for employee survey activity. Recommended for closure, on August agenda

9	09/03/2017	Outstanding Actions	To request that the report on the Governance of the Edinburgh Partnership would be referred from the Communities and Neighbourhoods Committee to the Governance, Risk and Best Value Committee.	Chief Executive	TBC		
10	09/03/2017	Welfare Reform – Update – referral from the Corporate Policy and Strategy Committee	To request a briefing for members of the Governance, Risk and Best Value Committee on the results from the operational changes in Advice Service.	Executive Director of Resources			
11	20/04/2017	Edinburgh Road Services Improvement Plan	To circulate information on the backlog outstanding repairs and value to members of the Governance, Risk and Best Value Committee.	Executive Director of Place	29 August 2017		A report on the Edinburgh Road Services Improvement Plan will be considered at the Transport and Environment Committee on 10 August 2017 and information reported back to GRBV members.

12	20/04/2017	Governance of Major Projects: progress report	<p>1) To note the review underway for how change was reported and managed across the Council which will also include strengthening of governance arrangements around project and programme delivery. This would be reported to the Governance, Risk and Best Value Committee with developed proposals in the next reporting period.</p> <p>2) To circulate information to members of the Governance, Risk and Best Value Committee on the status of the Water of Leith Flood Prevention Scheme.</p> <p>3) To request that members of Governance, Risk and Best Value Committee have input into the scope of the lessons learned report to be drafted on the New Boroughmuir High</p>	Chief Executive			<p><i>Actions 2 and 4 are recommended for closure, update circulated to members on 2 May and 26 July 2017.</i></p> <p><i>Action 5 is recommended for closure. The LAN is currently being upgraded, due to finish in November 2017. This upgrade will deliver new hardware, provision of additional services including Public Internet access will be examined following this. An update report will be provided to Consultative Committee with Parents.</i></p>
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			<p>School and that this report was referred to the Governance, Risk and Best Value Committee following consideration at the Education, Children and Families Committee.</p> <p>4) To circulate an update to members of the progress of St John's PC Primary School and the impact that any delay may cause.</p> <p>5) To request communication with teachers, parents and parent councils on the progress with WiFi provision in schools.</p> <p>6) To request a report would be submitted to the Governance, Risk and Best Value Committee on 22 June 2017 with information on the current status of the ICT Transformation Programme and how this would be tracked.</p>				<p><i>Action 6</i> – a report on the current status of the ICT Transformation Programme would be submitted to the GRBV Committee on 29 August 2017.</p>
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